

NO : CBSE/1931167/EX-02638-2526/2025-26/

Dated: 28/08/2024

**The Manager,  
ICF VIDYANIKETAN ICF COLONY CHENNAI TN  
APPRENTICE AVENUE ICF COLONY,SYNERGY ROAD OFF  
TAMILNADU,CHENNAI, 600038  
(M: 044-26285378)**

**SUBJECT: -Extension of General Affiliation up to Secondary Level.**

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>1931167</b>
<b>School No</b>	56071
<b>Affiliated for</b>	Extension of General Affiliation
<b>Category</b>	Extension of Affiliation
<b>Period of affiliation</b>	01.04.2023 to 31.03.2030

<b>Sl. No.</b>	<b>The school is directed to ensure that :</b>
1	The total number of sections of the school from class I to X shall be restricted to 16. The optimum number of the students shall be restricted to 40 for a classrooms size of 500 sq ft and above. Further, increase of sections shall be subject to specific approval of the Board based on the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq ft dimension. School is not running the Bal Vatika till today as mandated by the Board. The school is directed to run at least 01 section each of bal-vatika I, II & III in accordance with established norms permitted vide Board's circular no. 12/2023 dated 24-03-2023 & 25/2023 dated 11-09-2023.
2	Only 19 computers nods and a server are available in the computer lab whereas as per SoP minimum 40 Computer nods are required in the computer lab of the school. Computer lab is not air-conditioned. Plastic chairs are provided in place of computer chairs, other required facilities such as LMS, Webcam, interactive Board, projector and speakers are also not available in the lab.
3	Library appears undersized and under-stocked. Separate reading area for the staff is not developed by the school. ICT infrastructure is not available in the library as mentioned in SoP. Space for project and activity is not available in the library. School shall add collection of classics, autobiographies, biographies, travelogues, essays, fiction, poetry, drama, recreational and

	motivational materials. Dictionaries, encyclopedias, yearbooks, children's magazines, illustrations, maps and charts, other reference materials and upgrade the library in the light of SoP within 03 months and submit compliance on SARAS portal.
4	Regular Cubicles converted into CWSN toilets with installation of a bar on its one side. Entrance and toilet are very narrow and navigation of the wheelchair or walker is not possible inside the toilet. Thus, the school is required to construct accessible and spacious CwsSN toilet on the floors separately for Boys and Girls with handrails on both side of toilet seat (fixed and movable) where the arrangement of classes and practical (Labs) for the CwsSN is made by the School as per circular no. 11/2024 dated 09.08.2024 and proper permanent signage (on the cubicle indicating the floor number) as per the guidelines issued by the Board and the provisions laid down in the RPwD Act 2016 within 03 months and submit compliance on SARAS Portal.
5	School has established the Physics, Chemistry and Biology Labs separately in place of Composite Science Lab. Since the School is affiliated upto secondary level only these labs are being used for the students upto the level of secondary classes. However it is also noticed that the workstation in the Biology and Physics Lab are established in adjacent to the wall which is not appropriate to conduct the practical for the students. The labs are undersized and established on the second floors whereas no ramp is available for the upper floors. School shall either construct the ramp for access of upper floors or a composite lab and Library may be shifted on the ground floor within 03 months and submit compliance on SARAS Portal.
6	The school shall ensure the mandatory training of its teachers with CoE, CBSE, Chennai within 03 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII, as the case may be.

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school is required to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.

8. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

**“The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms”.**

If the compliance is not submitted within the stipulated 3 months, the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**

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