

Grant Letter

Messages

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Tue, Aug 18, 2020 at 2:03

Dear Sir/Madam,

Online Application No.:- =SL-01011-2021

Scrutiny Status :- Grant Letter.

Letter :-

NO . CBSE/AFF/1931167/SL-01011-2021/2020-21

Dated:
17/08/2020

The Manager,
ICF VIDYANIKETAN
ICF VIDYANIKETAN APPRENTICE AVENUE ICF COLONY, SYNERGY ROAD OFF: KONNUR HIGH ROAD
CHENNAI
CHENNAI
TAMILNADU , CHENNAI CITY , 600038
(M: 04426285378)

Subject : General Affiliation up to Secondary Level- regarding.

Ref : Application No. SL-01011-2021 dated 22.03.2019.

With reference to your application on the subject cited above; I am directed to convey the sanction for General Affiliation as per details given below :

Affiliation No.	1931167
Affiliated for	Secondary School Examination Class 1 to 10
Category	Fresh Affiliation
Period of General affiliation	01.04.2020 to 31.03.2023
Year and Month From which admission can be taken in Class-IX	1 April, 2020
Year and Month in which first batch of Class-X will appear in board examinations	March, 2022
SUBJECTS ALLOWED:	
Languages	NA
Elective Subjects	NA

The facilities reported at the time of last inspection:

ICE, CHENNAI-38.

	Area of school campus	01	7285 sq mtrs
2	Built up area	01	1385 sq mtrs
3	Area of play ground	01	4994 sq mtrs
4	Composite Science Lab	01	30.8 ft x 19 ft
5	Mathematics Lab	01	27.5 ft x 18.5 ft
6	Computer Lab	01	30.8 ft x 19 ft
7	Biology Lab	00	Nil
8	Chemistry Lab	00	Nil
9	Physics Lab	00	Nil
10	Library rooms	01	46.5 ft x 26.5 ft
11	Class rooms	14	27.5 ft x 18.5 ft
12	Class rooms	Nil	Nil
13	Name of society running the school	ICF Schools Society	

The above sanction is subject to fulfillment of following conditions:-

- The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
- The school should go through the provision of **Affiliation and Examination Bye Laws** and keep a copy there of for reference purpose and also advised to visit CBSE websites / , <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites at least once every week.
- The school shall submit their information through **Online Affiliated School Information System (OASIS)** as per details given in circular no. **affiliation-06/2018** dated **24.04.2018**. Link for OASIS is available on Board's website: www.cbse.nic.in.
- The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
- The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
a) 1.0 acre	1250	02 in each class	04 each in class XI and XII
b) 1.5 acre	1875	03 in each class	04 each in class XI and XII
c) 2.0 acre	2500	04 in each class	04 each in class XI and XII

d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

MANAGER & CORRESPONDENT

- The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books as per the academic level of students shall be made available in the library.
- The School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure **computer student ratio of 1:20** at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured

- Laws shall also be adhered to.
- (b) Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
28. Continuous sponsoring of students at Board examination is to be made as per rule 13.12 (iv). Failure to do so will lead to suo moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be
 29. School infrastructure and teachers should be made available as per rule no. 13.4 for examinations conducted by the board and evaluation of answer scripts
 30. As per rule no. 8.8 (iv & v), every affiliated school is required to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
 31. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made in accordance with circular no. 03 dated 21 May 2013
 32. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutinized carefully to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. The school will be responsible if prescribed books are found having such content. Provided also that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and owe the responsibility
 33. As per RTE act 2009 and Chapter IX rule No. 53.2.2(a) and 53.3, a teacher appointed to teach Class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET) State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose
 34. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board
 35. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health Wellness teacher as per rule 53.5.
 36. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
 37. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
 38. The school is required to follow the safety guidelines as issued by the Board vide Circular No-Affiliation 05/2018 dated 27.03.2018 captioned Safety of Children in schools.
 39. The school is directed to submit an affidavit duly notarized with in 15 days of issuance of grant letter, as an instrument of acceptance of terms of affiliation. The school is not allowed to alter or make any changes in the contents of the affidavit. The format of affidavit is attached with this letter.
 40. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principals of KV/JNV
 41. The school shall apply for further Extension of General Affiliation 'Online' through www.cbseaff.nic.in with prescribed fee and other essential documents as per the time period given by the board in this regard before the expiry of the date of General affiliation otherwise penalty as per rules will be charged for late execution of application.
 42. The school should not start Class IX/X/XI/XII (as the case may be) without written approval of the Board. The Board shall not be responsible for any consequences in case class IX/X/XI/XII are started without obtaining the prior approval of the Board and without following the Affiliation Byelaws.
 43. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
 44. In case of established violation of Affiliation Bye laws, directions given in the circulars and any of the above mentioned conditions by the school, the school would be liable for disaffiliation under Chapter V, Rule No. 17 of Affiliation Bye-laws.
 45. Some of the important rules to be adhered to by the school were given above for drawing specific attention of the school authorities. However, the school authorities are required to acquaint themselves with the rules contained in Affiliation, Examination Bye-laws and circulars issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Rule 17 of Affiliation Bye-laws.
 46. The school is required to contact the concerned Regional Office of CBSE for allotment of school number and password for online Registration of candidates.
 47. Concerned Regional Office is requested to allot the School number and create new email id of school (SchoolNumber@cbse.niksha.in), this will be used for all online activities and official communication with the Board. For example, if school number is 99999, then email ID will be 99999@cbse.niksha.in. Password for first time login for new email ID will be shared to you on school's email ID/ Mobile number of Principal given at the time of applying online for affiliation.
 48. School is requested to complete the process and use the email ID as per above